

STEPWISE DETAILS FOR MAKING CGHS CONTRIBUTION/SUBSCRIPTION  
FOR THE ISSUE OF CGHS CARD FOR PENSIONER

**Step-I** Open Bharat kosh site → Bharatkosh.gov.in

SCROOL DOWN

**Step-II** click on non-register user

(A) PAYMENT PURPOSE WINDOW IS DISPLAYED

(i) Select **INDIVIDUAL** in depositor's category.

(ii) Under purpose: - Go on SEARCH then a new dashboard will be open. In the ministry Colum Fill **HEALTH AND FAMILY WELFARE**.

And in the Purpose Colum type **CONTRIBUTION FOR CENTRAL GOVT HEALTH SCHEME(KOL)**

Pay & Account Office (PAO): **021371-PAO(H&FW)**

Drawing & Disbursing Office(DDO): **221405-JT-DIR.,CGHS,NEW CGHS DISPENSARY, KHARVELANAGAR,BHUBANESWAR**

(iii) In the amount Colum ENTER the CGHS Subscription amount **CORRECTLY** as per the PAY LEVEL(7<sup>th</sup> CPC Or Grade pay(as per 6 CPC)

iv) In the year box mention the current YEAR

v) Remarks:-CGHS, Subscription for life time pensioners/Renewal/ Duplicate/as per the case.

Click On **ADD** And After Confirming The Correct Amount Click On Next.

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**STEP-III** :- fill all the depositors details (starred information is mandatory) and **click on next**.

**STEP-IV** :- make payment and take printout of **bharatkosh.gov.in**  
**receipt** shall be attached with application and submit to the cghs office.